

Working Capital
Management Account®
(WCMA®) Application
Booklet: Corporations

## Instructions and Table of Contents

## **INSTRUCTIONS**

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Merrill Lynch, Pierce, Fenner & Smith Incorporated (also referred to as "MLPF&S" or "Merrill") makes available certain investment products sponsored, managed, distributed or provided by companies that are affiliates of Bank of America Corporation (BofA Corp.). MLPF&S is a registered broker-dealer, registered investment adviser, Member SIPC and a wholly owned subsidiary of BofA Corp.

Investment products:

Account Numbe	r (Internal Use Only)

\_\_\_\_ Country \_

#### INSTRUCTIONS

Select the account, ownership and trade type you would like to establish and complete the Business Customer Information section. Your Merrill Lynch financial advisor can answer any questions you may have about your selections.

#### DEFINITION

Margin Lending Program: The Customer may obtain loans through its WCMA Account based on the value of eligible securities for the purpose of buying, trading or carrying securities or for a nonsecurities purpose. Interest rates for margin loans are variable and depend in part on the amount owed to Merrill Lynch. For more information, please review your WCMA Agreement.

#### INSTRUCTIONS

Submission of a completed Tax Certification Form (Appendix A) is required.

## I. BUSINESS ACCOUNT INFORMATION

## A. Account Type (please select one)

Working Capital Management Account® (WCMA®)

WCMA SubAccount® (WCMA Master Financial Service®-Master WCMA Account Required)

State/Province \_\_\_\_

Please provide the WCMA Master Financial Service (MFS) Account Number: \_

The account types above are governed by the Business Investor Account (BIA) and Working Capital Management Account® (WCMA®) Account Agreement and Program Description ("WCMA Agreement").

## **B.** Ownership Type

Corporation

City \_

## **C. Trade Type** (please select one)

Cash Securities Account

Margin Securities Account with the Margin Lending Program

## **D. Business Customer Information**

Name (as shown on your income tax return):	
Business Name/Disregarded Entity Name (if ap	plicable)
Social Security Number (SSN)	Employer Identification Number (EIN)

	or L		
Business Telephone			 
Business Legal Address: Street			

Business Mailing Address (if different from Legal Address): Street	

\_\_\_\_\_ Postal Code (ZIP Code) \_\_\_\_

\_\_\_\_\_ Postal Code (ZIP Code) \_\_\_\_

Account Number (Internal Use Only)	

## I. BUSINESS ACCOUNT INFORMATION (CONTINUED)

#### INSTRUCTIONS

All information in this section is required.

State of Incorporation/Organization	Year of Incorporation/Organization
Country of Incorporation/Organization	
Tax Residency (country)	Fiscal Year End (MM/DD)
Primary Contact Name	
Contact Telephone	
Additional Telephone	
Main Business Website	Main Business Email Address

#### INSTRUCTIONS

To designate Customer as a Family Business Entity, please check the box.

## Designation of Family Business Entity (Optional)

Accounts are available to nonoperating companies such as partnerships and limited liability companies that may have been created in part for family wealth, estate and investment planning purposes (a "family business entity"). Merrill Lynch permits clients who are members of a "household" to "link" certain household accounts so that the combined value of assets in those accounts is considered for certain fee and interest rate determination purposes, where applicable. A household may consist of an individual, his or her spouse, lineal ancestors or descendants, siblings and spouses of siblings, and any family business entity in which such individual has an interest. An account may belong to only one household.

By checking the box below, the Customer certifies that (a) the Customer is a family business entity; (b) the requested linkage, if any, is consistent with Merrill Lynch's householding rules for family business entities described above; (c) the requested linkage, if any, is authorized under the terms of the document governing the family business entity; and (d) it has been advised to seek legal and tax advice regarding same.

By checking this box, the Customer acknowledges that it is a Family Business Entity.

WCMA® Account Application	WCMA®	Account	App	licatio
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Account Number	r (Internal Use Only)

## I. BUSINESS ACCOUNT INFORMATION (CONTINUED)

## E. Sweep Program

Once you complete and return this Account Application Booklet to us, your cash deposits will automatically sweep into your Primary Money Account. The Primary Money Account generally available for sweep is the Merrill Lynch Bank Deposit Program. Through the Merrill Lynch Bank Deposit Program, cash balances are deposited into one or more accounts at Bank of America, N.A., and Bank of America California, N.A. and may earn interest.

Alternatively, you may elect that your cash balances not sweep to the Primary Money Account. If you choose to not sweep your cash balances, please check the box below and understand that your cash balances will not earn interest or dividends.

#### No Sweep

By checking the box, you elect not to sweep your cash balances and you understand that your cash balances will not earn interest or dividends. If your account is enrolled in a Merrill Lynch investment advisory program and you choose the No Sweep option, you should understand that Merrill Lynch may charge an asset-based advisory fee on the cash in the account even though you are not earning any interest or dividends on that cash.

**NON-U.S. ENTITIES:** The following Sweep Program choices are **available only to non-U.S. entities** (any partnership, corporation, company incorporated/ organized outside the U.S.). They are not available to all non-U.S. entities; jurisdictional restrictions apply. Please contact your financial advisor to determine if you are eligible to participate before selecting from the following Sweep Program choices. Please select **one**:

### **Bank Deposits**

International Bank Variable Rate Deposit Facility

Note: Business entities who, according to our records, are or could be incorporated/organized for tax purposes in the United States are unable to participate in this Primary Money Account. Deposits in this Primary Money Account are placed with Merrill Lynch Bank and Trust Company (Cayman) Limited ("MLBTC") and may earn interest. MLBTC is a Merrill Lynch Affiliated bank incorporated in the Cayman Islands. Please see your account agreement for further details

Merrill Lynch Bank Deposit Program

Through the Merrill Lynch Bank Deposit Program, cash balances are deposited into one or more accounts at Bank of America, N.A., and Bank of America California, N.A. and may earn interest.

### No Sweep

By checking the box, you elect not to sweep your cash balances and you understand that your cash balances will not earn interest or dividends. If your account is enrolled in a Merrill Lynch investment advisory program and you choose the No Sweep option, you should understand that Merrill Lynch may charge an asset-based advisory fee on the cash in the account even though you are not earning any interest or dividends on that cash.

Account Number (Internal Use Only)	

## I. BUSINESS ACCOUNT INFORMATION (CONTINUED)

Important Information About the Sweep of Cash Balances

You have the option to have cash balances in your WCMA Account automatically deposited in a bank deposit program ("Sweep Program"). The deposit of checks, the sale of securities and other activity will periodically generate cash in your Merrill Lynch account. Typically, this cash is "swept" to bank accounts with Bank of America, N.A., and Bank of America California, N.A. (the "Merrill Lynch Affiliated Banks"), under the Merrill Lynch Bank Deposit Program (the "MLBD Program") or for non-U.S. entities, to the Merrill Lynch Bank and Trust Company (Cayman) Limited ("MLBTC") under the International Bank Variable Rate Deposit Facility where it may earn interest. For details, speak to your financial advisor, or see the WCMA Agreement.

**Note:** Business Entities that are incorporated/organized outside the U.S. should refer to the WCMA Agreement for details regarding their Sweep Program options or contact their financial advisor.

Deposits held at the Merrill Lynch Affiliated Banks and the MLBTC are financially beneficial to Merrill Lynch and its affiliates. Interest rates paid on deposits are determined at the discretion of the Merrill Lynch Affiliated Banks and MLBTC based on economic and business conditions.

Interest rates for the Merrill Lynch Bank Deposit Program are tiered based on your relationship with Merrill Lynch and Bank of America. For tiering purposes, Bank of America account types include Bank of America Business checking, savings and CDs. Merrill Lynch account types include BIA, WCMA and Business Delaware accounts. Accounts are systematically linked by Tax Identification Number (TIN) and by use of the Master Financial Service (Master WCMA Account and/or WCMA SubAccount). Clients with higher total eligible assets generally receive a higher yield on their bank deposits.

Rates may change daily. Yield information on any deposits held under the MLBD Program or the International Bank Variable Rate Deposit Facility will be included on your account statement. You can also access current yield information on MyMerrill.com® or by contacting your financial advisor.

Deposits in the Merrill Lynch Bank Deposit Program are insured by the Federal Deposit Insurance Corporation ("FDIC") up to a total of the Standard Maximum Deposit Insurance Amount ("SMDIA") per depositor, per ownership category, at each of the Merrill Lynch Affiliated Banks. The SMDIA is \$250,000. Although information about FDIC insurance is available from your financial advisor, it is your responsibility to monitor the total amount of your deposits with the Merrill Lynch Affiliated Banks to determine the extent of insurance coverage available on your deposits. It is important to note that uninvested cash held in more than one WCMA Account may be deposited to the same Merrill Lynch Affiliated Banks. Also, amounts in excess of the applicable FDIC insurance limit may be deposited to the Merrill Lynch Affiliated Banks from the same Merrill Lynch account. Any accounts or deposits (e.g., CDs) maintained with BANA and/or BA-CA in the same legal ownership category, whether directly, through other Merrill Lynch accounts or through any other intermediary, would be aggregated for FDIC insurance limit purposes. Merrill Lynch is not a bank and FDIC deposit insurance only covers the failure of an FDIC-insured bank. Certain conditions must be satisfied for deposit insurance coverage to apply when bank deposits are opened on your behalf in the name of Merrill Lynch as your agent. Merrill Lynch has in place business requirements and practices that are reasonably designed to satisfy those conditions, which include, but are not limited to, proper account titling and recordkeeping.

Deposits placed within MLBTC are not insured by the FDIC or any other deposit protection program.

The securities and cash that Merrill Lynch holds in your brokerage account are protected by the Securities Investor Protection Corporation ("SIPC"). SIPC does not cover cash on deposit at the Merrill Lynch Affiliated Banks and MLBTC. You may obtain further information about the SIPC, including the SIPC Brochure, via the SIPC's website at <a href="https://www.sipc.org">www.sipc.org</a> or by calling the SIPC at 202.371.8300. Additional information about linking accounts for higher interest rates, FDIC insurance, the benefits to Merrill Lynch of bank deposits and investment alternatives for your cash balances is available from your financial advisor and will also be included in the written materials you will receive in connection with the establishment of your account. Merrill Lynch reserves the right to offer different cash sweep options for different accounts or clients. You agree that Merrill Lynch may, at its discretion and from time to time, change the cash sweep options upon prior notice.

Account Numb	er (Internal Use Only)	)
	-	

## II. ACCOUNT FEATURES/SERVICES

#### A. Check Instructions

Check Style Selections: (please select one)

Check Specification Sheet (for use with outside vendors)

No Checks

Wallet

Special Orders

## **Check Imprint Information**

Business Name: (please select one)

Print Full Business Name Print the following: \_\_\_\_\_

Address Information: (please select one)

Business Mailing Address Business Legal Mailing Address

Business Headquarters Address None

## B. Visa® Business Card Instructions

Visa Business Card Selections: (please select one)

WCMA® Business Access Visa® Card\* No Visa Business Card

\*May only be issued to business entities that have an official U.S. address where statements can be mailed.

#### INSTRUCTIONS

INSTRUCTIONS
Select a Visa card you would

like to use with your WCMA Account and complete the

Alternate Mailing Address

**INSTRUCTIONS**Select the account features

you would like to add to your account. Your Merrill Lynch financial advisor can answer

any questions you may have about these account

If selecting a check

style other than a Check Specification Sheet, please

complete the Check Imprint and Alternate Mailing Address section.

features.

Select the Optional Premium Service you are interested in.

## C. Optional Service

Online Services (Internet access)

Account Number (Internal Use Only)	

#### III. ENTITY AUTHORIZATION FORM

## A. Authorization Form for Corporations (Certification of Authority and Execution of Agreement)

The undersigned, as Secretary/Assistant Secretary of \_

(Name of Corporation) ("Corporation") hereby certifies that (1) the following resolutions (or resolutions substantially similar) were duly adopted by the Board of Directors of the Corporation at a duly called meeting or by unanimous written consent, and (2) the resolutions remain in full force and effect and are not in conflict with the Corporation's Charter, Articles of Incorporation or By-laws.

Whereas, the Corporation seeks to open and maintain one or more securities brokerage accounts with Merrill Lynch, Pierce, Fenner & Smith Incorporated ("Merrill Lynch").

Now, therefore, be it resolved that:

- 1. The Corporation is authorized to establish with Merrill Lynch one or more accounts (each and all, a "Securities Account") for the purchase and sale of stocks, bonds, options and/or other securities, commodities and commodity futures, and other property usually and customarily dealt in by brokerage firms.
- 2. If the Securities Account is established as a margin account, the Corporation is authorized to use the Securities Account and services offered by Merrill Lynch to (a) sell short, (b) trade on margin and (c) borrow and/or obtain credit from Merrill Lynch.
- 3. Each of the individuals named on the Authorized Representative Designation Form contained in this Account Application Booklet (each an "Authorized Representative") is authorized individually, without counter-signature or co-signature, to give instructions on behalf of the Corporation for transactions in the Securities Accounts, and to deliver any funds, securities or other property to or for the Corporation's Securities Accounts, Each Authorized Representative also has the authority, with respect to the Corporation's Securities Accounts, that is indicated under the particular Authorized Representative's name on the Authorized Representative Designation Form. In the exercise of such authority, each Authorized Representative is empowered, on behalf of the Corporation, to fully utilize any services offered by Merrill Lynch and its affiliates and to take any and all steps, do any and all things, and execute and deliver any and all documents, in the name of and on behalf of the Corporation as may be necessary or appropriate to carry out the purposes of these resolutions. For Authorized Representatives who are designated as an "Agreement Signer," that authority includes the power to open, now or in the future, one or more Securities Accounts, and with respect to each Securities Account, to execute, on behalf of the Corporation, any and all relevant forms and agreements, including but not limited to agreements to arbitrate controversies, and to deal with Merrill Lynch in connection with all aspects of the Securities Accounts, including the authority to: (i) obtain and terminate all such services as Merrill Lynch (or its affiliates or thirdparty service providers) may offer in connection with the Securities Accounts (including without limitation the Margin Lending Program, any Internetbased online services, and Standing Letters of Instruction or Authorization) and to execute on behalf of the Corporation such documents and agreements as required by Merrill Lynch in connection with such services, (ii) appoint one or more individuals to act on behalf of the Corporation as an Authorized Representative with regard to the Corporation's Securities Accounts with authority as described herein and to deliver to Merrill Lynch any Working Capital Management Account® (WCMA®) Change Form ("WCMA Change Form"), Power of Attorney ("POA"), or other document to effect or evidence such appointment, and (iii) terminate any Authorized Representative's authority to act on the Securities Accounts. For Authorized Representatives who are designated as having "Fund/Security Distribution" authority, that authority includes the power to instruct the transfer of funds, securities and other assets, including, but not limited to, the entire Securities Account, by wire, check or otherwise from the Securities Account to or for the account of any other person, including the Authorized Representative giving the instruction, without limit as to amount and without inquiry. For Authorized Representatives who are designated as having the authority to "Trade," that authority includes the power to (i) give written, oral or electronic instructions to Merrill Lynch to buy or sell (including short sales if the Securities Account is established with the Margin Lending Program) stocks, bonds, options and/or other securities, commodities and commodity futures, and other property, whether for immediate or future delivery, and (ii) borrow money from or through Merrill Lynch if the Securities Account is established with the Margin Lending Program and to secure payment with property of the Corporation, including, but not limited to, stocks, bonds, options and/or other securities. For Authorized Representatives who are designated as having "Check Signer" authority, that authority includes the power to write, draw or request checks on the Securities Accounts and borrow money from Merrill Lynch's affiliate should an overdraft advance be made through any of the Securities Accounts. For Authorized Representatives who are designated as having "Cardholder" authority, that authority includes the power to use credit/charge cards and execute sales drafts or cash advance drafts on the Securities Accounts and borrow money from Merrill Lynch's affiliate should an overdraft advance be made through any of the Securities Accounts.
- 4. All actions previously taken with respect to matters authorized in these resolutions are hereby ratified, confirmed and approved. All Authorized Representatives and Check/Card signers previously authorized by the Corporation to act on its behalf with regard to existing Merrill Lynch account(s) will continue to have such authority unless such authority is terminated by use of a WCMA Change Form.
- 5. These resolutions shall remain in full force and effect until written notice of their revocation is delivered to and receipt acknowledged by Merrill Lynch. Until such revocation and acknowledgment, Merrill Lynch may rely on these resolutions.
- 6. The undersigned is authorized and directed to certify to Merrill Lynch that these resolutions have been duly adopted, are in full force and effect and are in accordance with the governing documents of the Corporation.

TT CITIT T TECCOUNTE T TEPTICACION	WCMA <sup>®</sup>	Account	App	lication
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Account Number (Internal Use Only)				

#### PLEASE NOTE

For non-U.S. customers, an Officer/Director must execute the Certification by Corporate Secretary section.

## **III. ENTITY AUTHORIZATION FORM (CONTINUED)**

## **Certification by Corporate Secretary**

The undersigned certifies that these resolutions are true and correct, that the Corporation is duly organized and existing and has the power to take the actions called for by these resolutions, that the Authorized Representative(s) who has executed the Execution of Account Agreement below has full authority to bind the Corporation to the terms of the WCMA Agreement and that the Authorized Representatives named on the attached Authorized Representative Designation Form are duly authorized, and that set forth next to each named Authorized Representative on the Authorized Representative Designation Form is the true and correct signature of such person.

Nitness my hand and seal (if one) of the Corporation on the day of	_ vear
Place corporate seal here, if applicable.)	,
Secretary's/Assistant Secretary's Name	
Signature	

Account Number (Internal Use Only)			

## **III. ENTITY AUTHORIZATION FORM (CONTINUED)**

BY SIGNING BELOW, THE CORPORATION UNDERSTANDS, ACKNOWLEDGES AND AGREES THAT:

- 1. THE CORPORATION HAS RECEIVED A COPY OF THE WCMA AGREEMENT ("THE AGREEMENT") AND AGREES TO THE TERMS AND CONDITIONS CONTAINED THEREIN:
- THE INFORMATION CONTAINED IN THIS ACCOUNT APPLICATION BOOKLET, INCLUDING BUT NOT LIMITED TO THE
  AUTHORIZATION FORM FOR CORPORATIONS AND THE AUTHORIZED REPRESENTATIVE DESIGNATION FORM, AND ADDITIONAL
  INFORMATION PROVIDED BY THE AUTHORIZED REPRESENTATIVE DURING THE ACCOUNT-OPENING PROCESS REGARDING
  BENEFICIAL OWNERS, IS TRUE AND CORRECT;
- 3. THE UNDERSIGNED IS/ARE DULY AUTHORIZED TO SIGN THE AGREEMENT ON BEHALF OF THE CORPORATION, AND THAT MERRILL LYNCH IS ENTITLED TO FULLY RELY UPON THE CERTIFICATIONS AND WARRANTIES SET FORTH IN THE ACCOMPANYING AUTHORIZATION FORM FOR CORPORATIONS AND ELSEWHERE IN THIS ACCOUNT APPLICATION BOOKLET:
- 4. IF APPLICABLE, MERRILL LYNCH IS AUTHORIZED TO RELY UPON ANY WCMA CHANGE FORMS SIGNED BY ANY OF THE AUTHORIZED REPRESENTATIVES DESIGNATED AS AN "AGREEMENT SIGNER" ON THE AUTHORIZED REPRESENTATIVE DESIGNATION FORM ON BEHALF OF THE CORPORATION;
- 5. IF ANY SECURITIES ACCOUNT IS BEING ESTABLISHED WITH THE MARGIN LENDING PROGRAM, PURSUANT TO SECTION 5 OF THE AGREEMENT, CERTAIN OF THE CORPORATION'S SECURITIES MAY BE LOANED TO MERRILL LYNCH OR LOANED OUT TO OTHERS;
- 6. IF A U.S.-BASED CORPORATION CHOOSES THE MERRILL LYNCH BANK DEPOSIT PROGRAM, THE CORPORATION UNDERSTANDS THAT AVAILABLE CASH BALANCES ARE AUTOMATICALLY DEPOSITED INTO DEPOSIT ACCOUNTS AT MERRILL LYNCH'S AFFILIATED BANKS AND UNDERSTANDS THAT BALANCES SO DEPOSITED MAY EXCEED FDIC COVERAGE LIMITS. MERRILL LYNCH IS NOT A BANK AND FDIC DEPOSIT INSURANCE ONLY COVERS THE FAILURE OF AN FDIC-INSURED BANK;
- 7. IN ACCORDANCE WITH SECTION 19, PAGE 19 OF THE AGREEMENT, THE CORPORATION IS AGREEING IN ADVANCE TO ARBITRATE ANY CONTROVERSIES THAT MAY ARISE WITH MERRILL LYNCH;
- 8. THE UNDERSIGNED HEREBY ACKNOWLEDGES TO BE OF LEGAL AGE UNDER THE LAWS OF HIS OR HER PLACE OF RESIDENCE;
- 9. THE UNDERSIGNED ACKNOWLEDGES AND UNDERSTANDS THAT NON-DEPOSIT INVESTMENT PRODUCTS ARE PROVIDED BY MERRILL LYNCH, A REGISTERED BROKER-DEALER AND WHOLLY OWNED SUBSIDIARY OF BANK OF AMERICA CORPORATION, AND THAT INVESTMENT PRODUCTS OFFERED THROUGH MLPF&S AND INSURANCE AND ANNUITY PRODUCTS OFFERED THROUGH ITS SUBSIDIARY, MERRILL LYNCH LIFE AGENCY INC. (I) ARE NOT INSURED BY THE FDIC OR ANY FEDERAL GOVERNMENT AGENCY, (II) ARE NOT A DEPOSIT OR OTHER OBLIGATION OF, OR GUARANTEED BY, ISSUED OR UNDERWRITTEN BY BANK OF AMERICA, N.A., OR ANY OF ITS BANK AFFILIATES, (III) ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED AND (IV) ARE NOT A CONDITION TO ANY BANKING SERVICE OR ACTIVITY;
- 10. VERMONT LAW REQUIRES THE FOLLOWING: I AUTHORIZE MERRILL LYNCH AND ITS AFFILIATES TO REQUEST A CONSUMER REPORT OR CREDIT REPORT ABOUT ME FROM ONE OR MORE CONSUMER REPORTING AGENCIES TO VERIFY THE INFORMATION PROVIDED IN THIS WCMA ACCOUNT APPLICATION AND FOR ANY OTHER LEGITIMATE BUSINESS PURPOSES;
- 11. I REVIEWED THE SUMMARY OF PROGRAMS AND SERVICES LOCATED AT THE END OF THIS BOOKLET; AND
- 12. THE UNDERSIGNED AFFIRMATIVELY CONSENTS TO HAVING AVAILABLE CASH BALANCES INCLUDED IN THE SWEEP PROGRAM UNLESS THE FINANCIAL ADVISOR IS OTHERWISE INSTRUCTED BY HIM OR HER.

## PLEASE NOTE

Individual(s) signing must be designated as an "Agreement Signer" on the Authorized Representative Designation Form.

The undersigned represents, warrants, and attests that they are signing this docume signatory for the Corporation and that they have full authority to bind the Corporation Account Application Booklet and the WCMA Agreement and by signing below, the Co	on to the terms and conditions of this
Print Name	
Title	
Signature	Date
The undersigned represents, warrants, and attests that they are signing this docume signatory for the Corporation and that they have full authority to bind the Corporation Account Application Booklet and the WCMA Agreement and by signing below, the Co	on to the terms and conditions of this
Print Name	
Title	_
Signature	Date
This page must be signed by an Authorized Representative with Agreement Sign the Corporate Secretary or other Officer/Director who signed page 7 unless (1) a	

Account Number (Internal Use Only)			

#### INSTRUCTIONS

Please complete this form for each Authorized Representative. Authorized Representatives must sign where indicated. For additional Authorized Representatives, make additional copies as needed.

#### **DEFINITIONS**

"Agreement Signer" authority includes the power. on behalf of the Customer, to (i) open additional Securities Accounts for the entity, which are governed by the WCMA Agreement, (ii) add or remove Authorized Representatives on Securities Accounts of the Customer and (iii) obtain or terminate services, including margin services, for Securities Accounts of the Customer. There must be at least one Agreement Signer. (For Sole Proprietorships, only the Sole Proprietor may have this authority. For Partnerships, only General Partners may have this authority. For Member-Run LLCs, only Members may have this authority. For Manager-Run LLCs, only Managers may have this authority.) If this individual also signed the Entity Authorization Form, then Agreement Signer Box

"Fund/Security Distribution" authority includes the power, on behalf of the Customer, to instruct the transfer of funds, securities and other assets, including, but not limited to, an entire Securities Account, by wire, check or otherwise from a Securities Account of the Customer to or for the account of any other person.

must also be selected.

"Trade" authority includes the power, on behalf of the Customer, to give instructions to Merrill Lynch to buy or sell (including short sales if the account is established with the Margin Lending Program) stocks, bonds, options and/or other securities, commodities and commodity futures, and other property.

"Check Signer" authority includes the power, on behalf of the Customer, to write. draw or request checks on the Customer's Securities Accounts and to borrow money from Merrill Lynch's affiliate should an overdraft advance be made through a Securities Account of the Customer. If selected must complete page 5.

"Cardholder" authority includes the power, on behalf of the Customer to use credit/charge cards and execute sales drafts or cash advance drafts on the Customer's Securities Accounts and borrow money from Merrill Lynch's affiliate should an overdraft advance be made through a Securities Account of the Customer.

## IV. AUTHORIZED REPRESENTATIVE DESIGNATION FORM

All previously appointed Authorized Representatives and Check/Card signers for Customers with existing

WCMA Account(s) will continue to have WCMA Change Form.	e authority to act on su	ch account(s) unless removed by the use of a
The following Authorized Representative(s)	) is/are authorized to act	on behalf of
Authorized Representative:		(Customer) Business Name
Name of Authorized Representative		
Title/Capacity		
Social Security Number (SSN)	Employer Identificat	
If Authorized Representative is an individu	ual:	
Authorized Representative Signature		
	or trust, list authorized re	presentatives below or provide corporate resolution or other
Printed Name/Title		Signature
Printed Name/Title		Signature
Printed Name/Title		Signature
For Non-U.S. Citizens only, answer the follocomplete the section below in gray in its e		norized Representative hold a Green Card? <i>If no, please</i> eave the section below blank. Yes No
Passport/ID Number	_ Country of Passport/ID _	
Type of National ID		
Issue Date of ID (MM/DD/YYYY)	Exp	iration Date of ID (MM/DD/YYYY)
Type of Passport (select one):	ilitary Diplomatic	Standard
Residential Address: Street		
City	Sta	te/Province
Postal Code (ZIP Code)	Country	
<b>Authority</b> (Please reference definitions on the	nis page and on the applica	able Entity Authorization Form, and check all that apply.):
Agreement Signer	Check Signer	Trade
Cardholder (WCMA Accounts Only)	Fund/Security Distr	ibution
Warning for Business Owners Requesting	g a Visa Debit Card For E	<u>:mployees</u>

All WCMA authorized cardholders will have access to view the total WCMA account value/purchasing power at Bank of America ATMs unless a card spending limit is established. If a spending limit is established, authorized cardholders will be limited to view their respective spending limit balance when selecting a balance inquiry transaction at Bank of America ATMs. Please select a spending limit below for all authorized cardholders you wish to limit balance inquiry access. This does not affect other ATM functionality, such as cash withdrawal, for the authorized cardholder. The balance inquiry function and the ability to make deposits at the ATM are limited to Bank of America ATMs.

Weekly

(OPTIONAL	FEATURE FOR CARDHOLDERS)	Spending Limit Amount: \$
(		-F

Spending Cycle (select one): Monthly

Quarterly

Account Number (Internal Use Only)			

#### INSTRUCTIONS

Please complete this form for each Authorized Representative. Authorized Representatives must sign where indicated. For additional Authorized Representatives, make additional copies as needed.

#### **DEFINITIONS**

"Agreement Signer" authority includes the power. on behalf of the Customer, to (i) open additional Securities Accounts for the entity, which are governed by the WCMA Agreement, (ii) add or remove Authorized Representatives on Securities Accounts of the Customer and (iii) obtain or terminate services, including margin services, for Securities Accounts of the Customer. There must be at least one Agreement Signer. (For Sole Proprietorships, only the Sole Proprietor may have this authority. For Partnerships, only General Partners may have this authority. For Member-Run LLCs, only Members may have this authority. For Manager-Run LLCs, only Managers may have this authority.) If this individual also signed the Entity Authorization Form, then Agreement Signer Box

"Fund/Security Distribution" authority includes the power, on behalf of the Customer, to instruct the transfer of funds, securities and other assets, including, but not limited to, an entire Securities Account, by wire, check or otherwise from a Securities Account of the Customer to or for the account of any other person.

must also be selected.

"Trade" authority includes the power, on behalf of the Customer, to give instructions to Merrill Lynch to buy or sell (including short sales if the account is established with the Margin Lending Program) stocks, bonds, options and/or other securities, commodities and commodity futures, and other property.

"Check Signer" authority includes the power, on behalf of the Customer, to write. draw or request checks on the Customer's Securities Accounts and to borrow money from Merrill Lynch's affiliate should an overdraft advance be made through a Securities Account of the Customer. If selected must complete page 5.

"Cardholder" authority includes the power, on behalf of the Customer to use credit/charge cards and execute sales drafts or cash advance drafts on the Customer's Securities Accounts and borrow money from Merrill Lynch's affiliate should an overdraft advance be made through a Securities Account of the Customer

## IV. AUTHORIZED REPRESENTATIVE DESIGNATION FORM

All previously appointed Authorized Representatives and Check/Card signers for Customers with existing

WCMA Change Form.	
The following Authorized Representative(s) is/are au	uthorized to act on behalf of
Authorized Representative:	(Customer) Business Name
Name of Authorized Representative	
Title/Capacity	
Social Security Number (SSN) Emp	ployer Identification Number (EIN)
If Authorized Representative is an individual:	
Authorized Representative Signature	
	ist authorized representatives below or provide corporate resolution or other ncumbency with sample signatures attached
Printed Name/Title	Signature
Printed Name/Title	Signature
Printed Name/Title	Signature
For Non-U.S. Citizens only, answer the following que complete the section below in gray in its entirety. I	estion: Does Authorized Representative hold a Green Card? <i>If no, please</i> If yes, you may leave the section below blank. Yes No
Passport/ID Number Country	of Passport/ID
Type of National ID	
Issue Date of ID (MM/DD/YYYY)	Expiration Date of ID (MM/DD/YYYY)
Type of Passport (select one): Military	Diplomatic Standard
Residential Address: Street	
City	State/Province
Postal Code (ZIP Code) Countr	у
Authority (Please reference definitions on this page a	and on the applicable Entity Authorization Form, and check all that apply.):
	and on the applicable Entity Authorization Form, and check all that apply.): eck Signer Trade

All WCMA authorized cardholders will have access to view the total WCMA account value/purchasing power at Bank of America ATMs unless a card spending limit is established. If a spending limit is established, authorized cardholders will be limited to view their respective spending limit balance when selecting a balance inquiry transaction at Bank of America ATMs. Please select a spending limit below for all authorized cardholders you wish to limit balance inquiry access. This does not affect other ATM functionality, such as cash withdrawal, for the authorized cardholder. The balance inquiry function and the ability to make deposits at the ATM are limited to Bank of America ATMs.

(OPTIONAL FEATURE FOR CARDHOLDERS	) Spending Limit Amount: \$
(	, -F8 +

Spending Cycle (select one): Monthly

Weekly

Quarterly

WCMA®	Account	App	lication
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Account Number (Internal Use Only)				

#### INSTRUCTIONS

Please provide a completed IRS Form W-9 or complete this Tax Certification.

For non-U.S. entities, please provide a completed W-8 Tax Certification Form or ask your Merrill Lynch financial advisor for a blank copy.

## **V. APPENDIX A: TAX CERTIFICATION FORM**

## Form W9: Request for Taxpayer Identification Number and Certification

Business name/disregarded en	tity name, if different from ab	ove	
Legal Address (Number, Street	, and Apt. or Suite No.)		
City	State	ZIF	P Code
Employer Identification Number	er (EIN)	Social Security Number (SSI	N)
(Please select one):	C Corporation	S Corporation	Partnership
Individual/Sole Proprietor	Trust/Estate	Other	
Limited Liability Company – So	elect tax classification ( C=C	Corporation, S=S Corporation	n, P=Partnership)
Note: For a single-member LLC the single-member owner.	that is disregarded, do not check	LLC; check the appropriate box above	e for the tax classification of
Please select (if appropriate):			
Exempt payee			
			on, and you are providing this form to ign partners, owners, or beneficiaries.
TAX CERTIFICATION AND A	ACKNOWLEDGMENTS		
UNDER PENALTIES OF PERJURY, I	CERTIFY THAT:		
(1) THE NUMBER SHOWN ON THIS TO ME), AND	S FORM IS MY CORRECT TAXPAYE	ER IDENTIFICATION NUMBER (OR I A	M WAITING FOR A NUMBER TO BE ISSUED
(2) I AM NOT SUBJECT TO BACKU BY THE INTERNAL REVENUE S	ERVICE (IRS) THAT I AM SUBJECT		LDING, OR (B) I HAVE NOT BEEN NOTIFIED SULT OF A FAILURE TO REPORT ALL ACKUP WITHHOLDING, AND
(3) I AM A U.S. CITIZEN OR OTHER	U.S. PERSON, (DEFINED IN THE I	NSTRUCTIONS) AND,	
(4) THE FOREIGN ACCOUNT TAX OF FATCA REPORTING IS CORRECT	, ,	ENTERED ON THIS FORM (IF ANY) IN	IDICATING THAT I AM EXEMPT FROM
CERTIFICATION INSTRUCTION:			
YOU MUST CROSS OUT ITEM (2) A BECAUSE YOU HAVE FAILED TO RE			NTLY SUBJECT TO BACKUP WITHHOLDING
Name			
Signature			Nate

Page 11 | **Appendix A** Form W9

# Summary of programs and services



**Merrill Lynch Wealth** 

Management

At Merrill, we make available the tools, the people and the know-how to help you create a personalized strategy and pursue your financial goals. You choose how you want to work with us, knowing you have access to a full range of investing solutions as your life and financial needs evolve.

Utilize a selfdirected investing platform to enter your own trades and access research and tools, for a per trade charge

Merrill Edge

**Self-Directed** 

Work on a self-guided basis online or with Financial Solutions Advisors (FSAs) to invest in select managed investment strategies for an annual asset-based fee

**Merrill Guided Investing** 

Work one-on-one with a dedicated Advisor or Merrill **Financial Solutions Advisor** (MFSA) you select to build a comprehensive financial strategy for an asset-based fee in IAP and/or a per trade charge in a brokerage account

For information about our brokerage

services and investment advisory programs, see ml.com/CRS.			Merrill Lynch Wealth Management		
Services and solutions	Self-Directed Brokerage Account (MESD)	Merrill Guided Investing (MGI)	Merrill Guided Investing with Advisor (MGIA)	Brokerage Account	Merrill Lynch Investment Advisory Program (IAP)
Access to online and mobile investing tools	•	•	•	•	•
Access to BofA Global Research and Chief Investment Office (CIO) guidance	•	•	•	•	•
Access to a wide range of stocks, options, bonds, mutual funds and exchange traded funds (ETFs)	•			•	•
Access to alternative investments, annuities and insurance products and customized investment solutions				•	•
Fiduciary advice and services, including ongoing monitoring		•	•		•
Access to managed investment strategies that are constructed and managed by us		•	•		•
Access to managed investment strategies from approved third-party investment managers					•
Merrill fee See the following pages for more information	Per trade charges that are variable	Annual asset- based fee rate of 0.45%	Annual asset- based fee rate of 0.85%	Per trade charges that are variable	Annual asset-based fee rate up to 1.75%, negotiated by you

Each of MGI, MGIA and IAP offers fiduciary services and access to managed investment strategies. Each program has a different program fee based on the breadth of services and investment solutions offered. You can work with your Advisor or MFSA to enroll in IAP. To access MGIA, you work with our FSAs. You should consider the type of financial professional you want to work with, what they offer, and which program meets your investment approach and objectives. The following pages provide more information to help you make an informed choice.

## Investing involves risk, including the possible loss of principal.

Merrill Lynch, Pierce, Fenner & Smith Incorporated (also referred to as "MLPF&S" or "Merrill") makes available certain investment products sponsored, managed, distributed, or provided by companies that are affiliates of Bank of America Corporation ("BofA Corp."). MLPF&S is a registered broker-dealer, registered investment adviser, Member SIPC and a wholly owned subsidiary of BofA Corp. Merrill Lynch Life Agency Inc. ("MLLA") is a licensed insurance agency and a wholly owned subsidiary of BofA Corp. Banking products are provided by Bank of America, N.A., Member FDIC and a wholly owned subsidiary of BofA Corp.

Investment products offered through MLPF&S, and insurance and annuity products offered through MLLA:

Are Not FDIC Insured	Are Not Bank Guaranteed	May Lose Value	
Are Not Deposits	Are Not Insured by Any Federal Government Agency	Are Not a Condition to any Banking Service or Activity	

## Merrill Edge Self-Directed & Merrill Guided Investing



## Merrill Edge Self-Directed (MESD)

#### Approach to advice & services

- · Self-directed brokerage
- · No ongoing monitoring under Regulation Best Interest

#### Key features & services

- Make your own investment decisions; no advice or recommendations provided
- · Place your own trades in an online investment account
- Access to research, tools and resources to help inform your investing decisions

#### Fees charged

- Commission-based fees and/or sales charges for trade execution
- \$0 commissions are available for certain securities

#### **Investment choices**

- Individual stocks
- Options
- · Fixed income securities
- Brokered CDs
- · Preferreds

- Exchange traded funds (ETFs)
- · Mutual funds
- · Money market funds
- Closed-end funds
- 529 plans

## Q

## **Merrill Guided Investing (MGI)**

#### Approach to advice & services

- Investment advisory program with fiduciary advice and services
- Receive ongoing monitoring as described in the MGI Brochure

### Key features & services

- Utilize an online, self-guided website to engage in goals-based investing
- Invest in a managed strategy constructed by the Chief Investment Office (CIO Strategy) recommended for your account based on goal objectives and your online profiling answers
- Access a dashboard to monitor progress to your selected goals

Please see the MGI Brochure for more information.

## Fees charged

- Annual asset-based fee rate of 0.45%; discounting available through Preferred Rewards
- Additional fees and charges as outlined in the MGI Brochure

## **Investment choices**

- A select offering of CIO Strategies aligned to account profile (Conservative to Aggressive), account type (taxable or retirement) and preferred investment approach (Market Tracking, Sustainably Focused)
- CIO Strategies consist of diversified portfolios of ETFs, mutual funds and a cash allocation designed to meet a particular target asset allocation



## Merrill Guided Investing with Advisor (MGIA)

#### Approach to advice & services

- Investment advisory program with fiduciary advice and services
- · Receive ongoing monitoring as described in the MGIA Brochure

#### **Key features & services**

- Work with Financial Solutions Advisors (FSAs) to engage in goals-based investing through an online website and receive investment advice and recommendations
- Invest in a CIO Strategy recommended for your account based on your investment profile and investment objectives
- Access a dashboard to monitor progress to your stated goals

Please see the MGIA Brochure for more information.

#### Fees charged

- Annual asset-based fee rate of 0.85%; discounting available through Preferred Rewards
- Additional fees and charges as outlined in the MGIA Brochure

### **Investment choices**

- A select offering of CIO Strategies aligned to account profile (Conservative to Aggressive), account type (taxable or retirement) and preferred investment approach (Market Tracking, Sustainably Focused or Alpha Seeking)
- CIO Strategies consist of diversified portfolios of ETFs, mutual funds and a cash allocation designed to meet a particular target asset allocation

## **Merrill Lynch Wealth Management**

You choose to work one-on-one with your dedicated Advisor to help you build a comprehensive financial strategy and invest in investment solutions in an investment advisory program for a negotiated asset-based fee and/or in a brokerage account for a per trade charge. Or you can choose to work with your dedicated MFSA to access certain managed strategies in IAP for a set asset-based fee.



## Merrill Lynch Wealth Management Brokerage

## Approach to advice & services

- Brokerage and custody services with a best interest standard of care when making recommendations
- Advice and assistance from a dedicated financial professional
- No ongoing monitoring under Regulation Best Interest

### **Key features & services**

- Access investment products and solutions that can be offered by your dedicated Advisor or MFSA based on their qualifications
- Receive investment advice and recommendations as well as other account services
- Retain investment authority over all trades prior to execution

#### Fees charged

• Commission-based fees for trade execution for a per trade charge

Please see the  $\underline{\textit{Merrill Best Interest Disclosure Statement}}$  for more information.

#### **Investment choices**

Working with your Advisor, you can invest in:

- Individual stocks
- Options
- Fixed income securities
- Brokered CDs
- Preferreds
- Mutual funds
- Money market funds
- Exchange traded fundsUnit Investment Trusts
- Closed-end funds
- Market-linked investments

- Annuities
- Derivatives
- Overlay strategies
- · Exchange funds
- · Hedge funds
- Private equity funds
- Managed futures
- Non-traded REITS
- Certain private investments
- Life Insurance
- 529 plans

## Working with your MFSA, you can invest in:

- Brokered CDs
- U.S. Treasuries
- 529 plans
- Money market funds
- Hold and sell transactions of existing holdings of stocks, bonds, mutual funds and ETFs



## Merrill Lynch Investment Advisory Program (IAP)

#### Approach to advice & services

- Investment advisory program with fiduciary advice and services
- Advice and guidance from a dedicated financial professional
- Receive ongoing monitoring as described in the IAP Brochure

#### Key features & services

- Access investment strategies and solutions that can be offered by your dedicated Advisor or MFSA based on their qualifications
- Receive investment advice and guidance as well as other account services and develop investment portfolios based on the target asset allocation designated for the account
- Choose to make investment decisions yourself and/or to grant Merrill, a third-party investment manager or your Advisor the authority to make investment and trading decisions
- Select among available managed investment strategies of third-party investment managers and of Merrill, including CIO Strategies
- Establish portfolios of individual securities and/or managed solutions working with your Advisor, either on a client discretion or Advisor discretion basis

## Fees charged

- If you work with an Advisor: a Merrill fee that is based on a negotiated fee rate and the assets invested in the account (max rate of 1.75%)
- If you work with an MFSA: a Merrill fee that is based on a fixed fee rate schedule (max rate of 1.10%) and the assets invested in the account
- If you select a managed strategy: a fee that is charged by the investment manager for the strategy
- Additional fees and charges apply as outlined in the IAP Brochure

#### **Investment choices**

Working with your Advisor, you can:

- Access a full range of CIO Strategies and managed investment strategies of Merrill and third-party investment managers
- Select among available Premium Access Strategies if you meet eligibility requirements
- Access discretionary and/or client-directed personalized strategies
- Implement a custom portfolio in one account consisting of one or more managed investment strategies and other investments
- Build portfolios consisting of individually selected securities including:
  - Individual stocks
  - Options
  - Fixed income securities
  - Brokered CDs
  - Preferreds
  - Mutual funds
  - Money market funds

- Exchange traded funds
- Unit Investment Trusts
- Closed-end funds
- · Market-linked investments
- · Variable annuities
- Hedge funds
- Non-traded REITS
- Certain private investments

Working with your MFSA, you can invest in:

- CIO Strategies
- A large selection of managed investment strategies of third-party investment managers

## Important information – Provided for informational purposes only

This **Summary of Programs and Services** summarizes the type of advice, relationships, investments and nature of the fees associated with the various programs and services available to you. This Summary does not constitute a modification of, or amendment to, the charges, fees and terms set forth in any other account and/or program agreements and disclosures.

Merrill is both a full-service registered broker-dealer and SEC-registered investment adviser. We offer a wide variety of brokerage and investment advisory products and solutions. We also offer investment advisory programs and services, which include both discretionary and non-discretionary management of your account. Managed Account Advisors LLC (MAA), our affiliate, is also an SEC-registered investment adviser. MAA provides discretionary services for the IAP, MGI and MGIA investment advisory programs. It invests assets by implementing investment strategies of third-party managers and/or of Merrill for investment advisory accounts, processes contributions and withdrawals, and provides other services, as described in the applicable program Brochures.

You have access to a variety of investment solutions and investment advisory programs based on how you choose to work with us, either through a self-directed approach or with the advice and assistance from:

- A Financial Advisor, Private Wealth Advisor or Wealth Management Advisor (Advisor) that you select and work with on a
  dedicated basis to access the most comprehensive set of managed investment strategies and other investment solutions in IAP as
  well as a complete set of brokerage solutions.
- A Merrill Financial Solutions Advisor (MFSA) that you select and work with on a dedicated basis to access many of the managed investment strategies in IAP and purchase certain investment products.
- Financial Solutions Advisors (FSAs) via our call center and certain banking centers to invest in certain CIO Strategies through MGIA.

You can discuss with our financial professionals their individual qualifications and capabilities. In addition, you can review their Form ADV Part 2B – Brochure Supplement, available from us. Depending on your preferences on how you want to work with us, we may advise that you consider opening an MESD account or enroll in MGI.

Our <u>Client Relationship Summary</u> available at <u>ml.com/CRS</u> provides more information about our obligations to you. For information about our brokerage services, fees requirements for product inclusion on our platform and conflicts of interest, see our <u>Best Interest</u> <u>Disclosure Statement</u>.

Before enrolling in a particular investment advisory program, you should review the applicable program's ADV Brochure available at <a href="ml.com/relationships">ml.com/relationships</a> and <a href="ml.com/relationships">merrilledge.com</a>. For IAP, MGI and MGIA, you pay an annual asset-based fee for the program services and additional expenses, fees and charges apply as provided in their respective ADV Brochures.

Clients seeking trust services may open Trusteed IRA accounts (TIRAs) with Bank of America, N.A. and then enroll in IAP and/or BlackRock Sub-advised Strategies to receive certain specialized trust services. Asset-based annual fee rates for Trusteed IRA accounts (TIRAs) enrolled in IAP differ due to the differences in the programs, offerings and services.

We restrict the opening of new FSA-assisted brokerage accounts based on our policies. Clients utilizing certain account types for retirement investing, like RCMA IO, are able to access IAP for investment advisory services or MESD brokerage accounts.

To learn more about Merrill fees, see the documents in "Important resources" below. For fees and charges for MESD accounts, see merrilledge.com/pricing.

## Important resources

Access ml.com/relationships and merrilledge.com for the following and other information:

Client Relationship Summary Explanation of Fees

Best Interest Disclosure Statement Merrill Advisory Center Explanation of Fees

Investment Advisory Program Brochures (ADVs)

Merrill Schedule of Miscellaneous Account and Service Fees

<u>Mutual Fund Investing</u> <u>Merrill Edge Self-Directed Schedule of Miscellaneous Account and Service Fees</u>

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The Chief Investment Office ("CIO") provides thought leadership on wealth management, investment strategy and global markets; portfolio management solutions; due diligence; and solutions oversight and data analytics. CIO viewpoints are developed for Bank of America Private Bank, a division of Bank of America, N.A., ("Bank of America") and Merrill Lynch, Pierce, Fenner & Smith Incorporated ("MLPF&S" or "Merrill"), a registered broker-dealer, registered investment adviser and a wholly owned subsidiary of Bank of America Corporation ("BofA Corp.").

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