



STUDENT LEADERSHIP & INTERN PROGRAM

Empowering student youth in Charleston County in leadership, awareness, diversity, and inclusion in the public safety field

Earn school credit and get paid \$16.30/hr.

Fast track to full-time employment

Earn certifications and gain hands-on experience in EMS, fire, and 9-1-1 during the two-year program

Must be a current Charleston County High School Junior

Contact us and learn more
ccdpsstudentprogram@charlestoncounty.org





Student Leadership and Intern Program

Our mission

Is to empower the student youth within our community in leadership, awareness, diversity and inclusion within the public safety field.

The role

Students will be assigned to the Department of Public Safety. They will attend training in either Emergency Medical Services (EMS) or the Consolidated 9-1-1 Center. Training will be provided free of charge with the focus being to prepare them for employment within the agency. The program is a paid part-time internship.

Key responsibilities

- Students are expected to:
 - Work six (6) hour days.
 - Be available for assignments.
 - Work weekends when assigned during the school year.
 - Be engaged in the training and actively participate.
- Students may be scheduled for a temporary assignment to include other administrative duties. Put forth your best effort regardless of your assigned position.
- Students will be accountable for retaining training information.

Job details

- Training will be located in the city of North Charleston at the following locations:
 - 4045 Bridge View Drive (9-1-1)
 - 3841 Leeds Avenue (EMS)
- There is a CARTA Bus Stop located at 4045 Bridge View Drive.
- This is a Paid Temporary Employment/Intern Position with Part-time hours and no available Overtime.
- The hours will typically be the following:
 - Monday through Friday, six (6) hours a day (9-1-1 and EMS) for six (6) weeks.
- There will be some Weekend assignments throughout the months of the school year.

Qualifications

- Effective interpersonal skills and ability to work with diverse constituents.
- Efficient attention to detail.
- Efficient communications skills both orally and written.
- Students must be a High School Junior within the ages of 16-20.
- Students must be Committed, Compassionate, Service-Focused, Accountable, Honest and Adaptable.
- Students must be registered within the Charleston County School District.
- Students must be responsible in maintaining their grades and attendance throughout the school year. Students must not be on any type of Academic Probation.
- Students must follow all safety protocols.

Disqualifications for Emergency Medical Services (EMS)

Driving history along with Criminal background screening will also be performed on all external candidates.

1. Suspended/disqualified license is an automatic disqualification.
2. S/he would have no conviction for motor vehicle offenses, other than in a Magistrate or Municipal court.
3. S/he would have no single prior DUI/DWI conviction for the previous five (5) years. A second (or multiple) DUI/DWI conviction in any time frame would be an automatic disqualification.
4. Would not be within 6 points of losing license. 6 points or more against would be an automatic disqualification.
5. Individuals convicted of or under indictment for the following crimes shall be denied in all cases:
 - i. Felonies involving criminal sexual conduct;
 - ii. Felonies involving the physical or sexual abuse of children, the elderly, or the infirm including, but not limited to, criminal sexual misconduct with a child, making or distributing child pornography or using a child in a sexual display, incest involving a child, assault on a vulnerable adult;
 - iii. A crime in which the victim is a patient or resident of a health care facility, including abuse, neglect, theft from, or financial exploitation of a person entrusted to the care or protection of the applicant
 - iv. Any crime or conduct involving moral turpitude.
6. Any other offenses will be taken into consideration where their employment may jeopardize public health and safety

Disqualifications for Consolidated Dispatch Center (9-1-1)

1. No illegal substance use in the last three (3) years, with the exception of marijuana. Must be able to pass a drug test.
2. Must be a US citizen, permanent resident, or possess an Employment Authorization Document (EAD).
3. Must Demonstrate the ability to type a minimum of 35 words per minute (WPM) or 10,500 keystrokes per hour (KPH). *This is for employment and not specific to the Student Program.*
4. Must have no felony convictions; misdemeanors will be evaluated on a case-by-case basis and disposition information must be provided.
5. Pass a background investigation including driving record, employment history, employment, education, and training verification, illegal conduct (drug use, etc.), and a reference check. *This is for employment and not specific to the Student Program.*
(Unlike EMS we do not require applicants to have drivers' license)
6. Pass a pre-employment physical and psychological evaluation. This is done after a contingent offer of employment is given. *This is for employment and not specific to the Student Program.*
7. Be able to successfully complete Level IV CJIS Security Awareness Training within 6 months of date of hire and maintain the certification.

How to apply

Students can apply through the Charleston County Government's job portal at <https://www.governmentjobs.com/careers/charlestoncounty/>. When a student types the job title, [Student Leadership and Intern Program](#) into the search box, a link that directs them to NeoGov will appear. The student can then create an account and submit an application. Upon receiving the application, a student will be contacted by a representative. For assistance, students may contact Support at ccdpsstudentprogram@charlestoncounty.org.

Benefits

- Charleston County Government offers the following benefits to Part-time personnel:
 - Medical University of South Carolina (MUSC) Employee Assistance Program (EAP)
 - South Carolina Federal Bank at Work Program for checking and savings accounts
 - South Carolina Retirement System Participation
 - Charleston County Park Passes at a discounted price
 - Cell Phone discounts through AT&T and Verizon
 - County Site Gym Access
 - Networking opportunities

- Program specific benefits:
 - Paid Internship (\$16.30 an hour)
 - Credit towards high school graduation
 - Career Readiness Training
 - Earn industry recognized certifications and/or credentials